

# DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall  
on **MONDAY 16<sup>th</sup> July 2012** at **7.30pm**

**Present:** Cllrs T Beavon (TB) (Chair), J Burrows (JB), J Drury (JD), A Frankland (AF)

**In Attendance:** Cllr Terry Pearce (WDBC), Mrs M Betts (Parish Clerk) and 12 members of the public.

**Public Question Time:**

No matters were raised.

**8463 APOLOGIES FOR ABSENCE** were received from Cllrs Hill (LH) (Vice-Chair), S Burrows (SB), C Friend (CF).

**8464 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST**  
None

**8465 APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 21<sup>st</sup> MAY 2012**  
It was **AGREED** that the Minutes of this meeting be adopted.

**8466 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THE AGENDA**  
Members **NOTED** the action tracked circulated with the agenda.

Cllr Drury reported that Paul Nankivell has been appointed as Parish Lengsthman for Brentor, Mary Tavy and Peter Tavy. His services will be available from September and he will be used in addition to the County Lengsthman. Cllrs John Burrows and John Drury agreed to represent Brentor as the points of contact.

**JB/JD**

Cllr John Drury to follow up on Southern Link's TAP Fund Project Proposal to reducing traffic speeds in West Devon villages.

**JD**

**8467 APPROVAL OF THE MINUTES OF THE EXTRA COUNCIL COMMITTEE MEETING HELD ON 6<sup>TH</sup> JULY 2012**  
It was **AGREED** that the Minutes of this meeting be adopted.

**8468 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THE AGENDA**  
It was **AGREED** that 3 Councillors – Tim Beavon, John Burrows and Antonia Frankland – will draw up a short list of candidates for the position of Parish Clerk and will conduct the interviews to be held on 8<sup>th</sup> August 2012 in Brentor Village Hall starting at 6 pm.

**8469 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER AGENCIES**  
Councillor Beavon reported that he and Councillor Drury had attended the meeting held by Bibio on affordable housing. Before opening the discussion on affordable housing to the floor, Councillor Beavon outlined Bibio's policies, and those of DNPA, on affordability, fuel poverty, design, size of development, funding of development, cost of land, eligibility for affordable housing and tenancy swaps.

Councillor Beavon reiterated that it remains the Parish Council's policy that the policies of the core strategy and DMD should be followed.

Comments were invited from the public where the general consensus was that the parishioners of Brentor should be permitted to put forward their ideas on design and be involved in the initial stages

# DRAFT

of the development process. No planning application has yet been put forward to the planning authority but it is important that Bibio is aware of the desires of the parishioners.

Councillor Beavon also reported that Councillor Hill had attended CHICKS 20<sup>th</sup> Anniversary Garden Party where CHICKS indicated they would like to increase links with the Parish.

## 8470 ADOPTION OF THE NEW CODE OF CONDUCT

It was **AGREED** by Council to adopt the same Code as the Borough Council. It was noted that each Councillor must sign a Register of Interest and return it to the Clerk within 28 days of the date of the adoption of the Code.

## 8471 ADOPTION OF A RECRUITMENT POLICY

Councillor Beavon suggested that this be carried forward to the September agenda and the new Clerk could undertake some research on finding a suitable recruitment policy.

## 8472 PLANNING MATTERS

a) The following planning applications had been received:

		BPC Comment
WDBC APP/Q1153/A/ 12/2175227/NWF	Appeal against refusal of erection of replacement dwelling (existing bungalow to be demolished) and associated works including erection of detached garage.	No further comment.
DNPA 0569/11	Appeal refusal of full planning permission.	No further comment

b) The following planning decisions had been received:

DNPA 0243/12	Construction of wooden shed for meetings at Moorland Retreat, Brentor.	Conditional consent
DNPA 0253/12	Reconstruction of dwelling at 2 Moorside, Brentor.	Conditional consent
DNPA 0202/12	Remove remains of derelict barn and replace with three-bay garage, Holyeat Farm, South Brentor.	Conditional consent

c) It was **AGREED** that the situation at Wastor Farm should be discussed at the September Council meeting.

## 8473 WHEELWRIGHT'S STONE

Councillor Beavon reported that a meeting had taken place on 29<sup>th</sup> May 2012 between Mr and Mrs Pancheri, Mrs Marchand (DNPA archaeologist) and Councillor Hill. The Council **AGREED** to support the proposal from that meeting to jointly draw up a proposal for the interpretation of the Burn Lane area and the siting of the stone for consultation with parishioners. Councillor Beavon also reported that Councillor Hill is happy to remain as the Council's representative.

LH

## 8474 CELEBRATE YOUR COMMUNITY GRANT FUND

It was **AGREED** that the Parish Council would support DNPA's 'Celebrate Your Community' in which the Dartmoor Sustainable Development Fund (DSDF) will be offering local community groups a grant of up to £400 for small, one off projects that 'celebrate their community'. Councillors John Burrows

## DRAFT

and Antonia Frankland volunteered to organise an advert in the Brentor News and to consider for nomination any applications that are submitted to the Council.

JB/AF

It should be noted that applications will be accepted by DNPA up to and including 28th September 2012.

### 8475 BRENTOR TO TAVISTOCK CYCLE ROUTE

Following a question raised at the annual parish meeting Devon County Council was asked if it had any proposals for developing an off road cycle route between Brentor and Tavistock. DCC has reported that this route is unlikely to be recommended for addition to the County's list of cycle route aspirations at the present time due to limited resources. DCC would be willing to work with a local group that was interested in investigating the feasibility of such a route.

It was **AGREED** that an article should be submitted to the Brentor News to see if there was any interest in forming such a group.

TB

### 8476 CEMETERY

#### a) Site visit – proposed new maintenance specification

A visit to the cemetery by 5 councillors took place on Wednesday 6<sup>th</sup> June 2012 where it was **AGREED** to investigate the development of a new management regime for the cemetery to benefit wildlife. Councillor Beavon reported that good progress had been made towards securing grant funding from Devon County Council, Dartmoor National Park Authority and West Devon Borough Council to supplement the Council's own funds to allow a survey to be undertaken, a management plan prepared, a specification of initial and regular maintenance work to be developed and an appropriate contractor appointed. Information would also be provided for the community.

It was **AGREED** to develop a new management regime as outlined above, subject to securing grant funding.

TB

#### b) Cemetery grounds maintenance contract

It was **AGREED** that a new cemetery grounds maintenance contract would not be awarded at this stage pending the outcome of a) above. It was noted that the recently appointed parish lengthman is also a grounds maintenance contractor.

#### c) Beech tree hedge

The clerk reported that, although she had written to Mrs White about the ownership of the beech tree hedge, she had not received a reply.

### 8477 GENERAL FINANCE

1. Receipts (£) since the last meeting:

**Main A/C**            None

**Cemetery A/C**    None

2. It was **RESOLVED** to approve the following payment made since the last meeting:

M. Betts    June 2012    128.25       -            s/o    Clerk's salary Mth 3

# DRAFT

3. It was **RESOLVED** to approve the following payments:

## Main A/C:

<u>Payee</u>	<u>Payee Ref</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Council Ref</u>	<u>Reason</u>
M Betts	July 2012	128.25	-	s/o	Clerk's salary Mth 4
M Betts	July 2012	128.25	-	000398	Clerk's additional earnings
M Betts	July 2012	60.50	-	000399	Clerk's admin expenses (June 2012 to July 2012)
M Betts	July 2012	15.00	-	000400	Clerk's additional admin expenses
Tavistock Newspapers	July 2012	118.80	19.80	000401	Advert for Clerk's vacancy
<b>Total</b>		<b>450.80</b>			

## Cemetery A/C: None

4. It was **RESOLVED** to approve and sign the cashflow as at 13<sup>th</sup> June 2012.
5. It was **RESOLVED** to approve and sign the Bank Reconciliation as at 13<sup>th</sup> June 2012.

## **8478** CORRESPONDENCE

Members **NOTED** the list of correspondence (*circulated by the Clerk at the meeting*).

a) For action/decision

**Are you the Devon Community of the Year?** Council voted not to enter this annual competition.

**Kivells advert in the Brentor News or on the Brentor website.** Council agreed that this was a matter for the Brentor Community Trust.

b) For information only

## **8479** MINOR ITEMS

Council is keen to know the official speed limit for cycle races through the village.

## **8480** ITEMS FOR THE NEXT AGENDA

Those carried forward

**8481** DATE AND TIME OF NEXT MEETING Monday 17<sup>th</sup> September 2012, 7.30pm, Brentor Village Hall

**8482** CLOSE The meeting was formally closed at 9 pm.