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Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall
on **MONDAY 21st May 2012** at **7.30pm**

Present: Cllrs T Beavon (TB) (Chair), L Hill (LH) (Vice-Chair), J Burrows (JB), S Burrows (SB), J Drury (JD)

In Attendance: Cllr Terry Pearce (WDBC), Cllr Ray Aston (Mary Tavy), Mrs M Betts (Parish Clerk)

Public Question Time:

No matters were raised.

8433 APOLOGIES FOR ABSENCE were not received from Cllr A Frankland and Cllr C Friend.

8434 TO ELECT A CHAIR AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Hill, seconded by Cllr J Burrows, proposed that Cllr Beavon be appointed Chair for the ensuing year. It was then unanimously **AGREED** that Cllr Beavon be appointed Chair for the ensuing year. Cllr Beavon duly signed the Declaration of Acceptance of Office.

8435 TO ELECT A VICE-CHAIR AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Drury, seconded by Cllr S Burrows, proposed that Cllr Hill be appointed Vice-Chair for the ensuing year. It was then unanimously **AGREED** that Cllr Hill be appointed Vice-Chair for the ensuing year. Cllr Hill duly signed the Declaration of Acceptance of Office.

8436 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST

None

8437 TO APPOINT MEMBERS TO SERVE ON COMMITTEES

Planning Committee: Cllrs Drury, Frankland, Friend and Hill; Cemetery Committee: Cllrs Frankland, Friend and Hill.

8438 TO APPOINT MEMBERS TO SERVE AS COUNCIL REPRESENTATIVES TO OTHER ORGANISATIONS

Southern Parishes Link Committee – Cllrs Drury and Friend; *Village Hall and Playing Field Committee* – Cllr Hill; *Brentor Commons Association* – Cllr Beavon; *Brentor Community Trust* – Cllr Drury; *Parish Tree Warden (DNPA)* – Cllr Friend; *Emergency Coordinator* – Cllr Frankland; *Snow Warden* – Cllr Drury.

8439 APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 19th MARCH 2012

It was **AGREED** that the Minutes of this meetings be adopted.

8440 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracked circulated with the agenda.

The Clerk reported that she had written to WDBC and DNPA to request a breakdown of planning applications for the past two years. DNPA had not responded and the report from WDBC was brief and inconclusive. Cllr Pearce agreed that he would ask the planning authorities for a comprehensive response to Council's request. Cllr Pearce also mentioned that he is organising a meeting with the heads of planning of WDBC and DNPA to which parish councillors would be invited.

Cllr Drury reported he had contacted Bradleys about SW Water sale of moorland and that a small parcel of land towards Horndon had been sold.

Cllr Drury confirmed that he had written an article for the Brentor News about the Snow Warden Scheme.

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8441 APPROVAL OF THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 16TH APRIL 2012

It was **AGREED** that the Minutes of this meeting be adopted.

8442 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

None.

8443 FEEDBACK FROM ANNUAL PARISH MEETING HELD ON 9TH MAY 2012

Following the issue raised at the APM about a cycle route between Brentor and Tavistock, the Clerk had written to Graham Cornish. He suggested that the Parish Council asks for a feasibility study to be carried out with a view to having this route added to the County's agreed map of cycle route aspirations. Council agreed that a feasibility study would be a good idea and the Clerk will write to Mr Cornish requesting the best form of approach.

CLERK

Council agreed that the setting up of a Fuel Oil Collective was not viable for a small community and should be left for individual parishioners to organise should they so wish.

Council is concerned about the poor attendance by parishioners at the APM and it was suggested that next year the APM should perhaps be organised as a coffee morning on a Saturday which hopefully would attract more interest.

8444 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER AGENCIES

None

8445 PLANNING MATTERS

a) The following planning applications had been received:

		BPC Comment
WDBC 02473/2012	Erection of stables at Oakwood, Haye Down, Tavistock by Mr and Mrs Perkins. Amended plans can be viewed on the website.	No comment. Could not view website.
DNPA 0243/12	Construction of wooden shed for meetings at Moorland Retreat, Brentor by Mr R Webb-Taylor.	Neutral view.
DNPA 0253/12	Reconstruction of dwelling at 2 Moorside, Brentor by A Dornan and B Wood.	Support

b) The following planning decisions had been received:

DNPA 0018/12	Change of use to site agricultural worker's caravan for temporary period of three years, at Lydford Station Farm and Stables, Lydford.	Refused
WDBC 02483/2012	Installation of photovoltaic panels on roof of outbuilding at Broad Park, Coryton, Okehampton by Mr R Cumming.	Conditional Consent

c) It was **AGREED** that the Clerk should write to Mr Nick Savin – the Enforcement Officer at DNPA – to ask for a report, under the Freedom of Information Act – on the situation at Wastor Farm.

CLERK

8446 QUEEN'S DIAMOND JUBILEE - NATIONWIDE JUBILEE BEACON

Brentor parishioners have been invited to join the parishioners of Mary Tavy to celebrate the Queen's Diamond Jubilee. The celebrations will be held on Monday 5th June in the Jubilee field with a barbeque at 9.00 pm followed by the lighting of the beacon at 10.15 pm. An article has been put in

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the Brentor News.

8447 WHEELWRIGHT'S STONE

Cllr Hill reported that Mr and Mrs Pancheri had agreed to meet with herself and Jane Marchand on 29th May 2012. Cllr Hill to report back at the next meeting.

LH

8448 DCC DISCRETIONARY FUND

The clerk reported that she has exchanged several emails with Cllr Christine Marsh who has kindly agreed to attend the next Council meeting on 16th July 2012.

8449 PARISH LENGTHSMAN

Cllr Drury reported that an emergency parish Lengthsman has been secured for use by Mary Tavy, Peter Tavy and Brentor. The Lengthsman will undertake tasks not carried out by the normal Lengthsman and Brentor has been allocated 66 hours of his contracted time. There will be no cost to the Council as a grant of £2500 has been obtained from Devon County Council. Council **AGREED** that the services of such a Lengthsman will be of great benefit to the parish.

8450 NORTH BRENTOR MAIN ROAD – SPEED LIMIT

The Clerk reported that she had received an email from Cllr Marsh who advised that Highway Officers do not attend evening meetings unless it is for a larger area. They will, however, meet up during the day with Councillors. Cllr Marsh also expressed the view that it would be very difficult to enforce speed restrictions and just putting up signs would, in her opinion, have very little effect. The majority of speeding vehicles are local people who know the road and the speed limit.

Council **AGREED** that if enforcement would not be carried out there was little purpose in organising a daytime visit to discuss speed limits and the Clerk will advise Cllr Marsh accordingly.

CLERK

8451 CEMETERY

a) Beech tree hedge – The clerk reported that she had not been able to contact Mrs White. Cllr John Burrows said he would forward Mrs White's details to the clerk.

CLERK

b) Cemetery grounds maintenance contract – The Clerk reported that Mr Peter Badge from Perfect Pastures had turned down the contract as he wanted a three year contract. The clerk has been in touch with Dave Haydon, who also submitted a tender, but after an initial email from Mr Haydon has not heard from him again. The Clerk will email him again and other potential contractors will be approached.

CLERK

It was **AGREED** a cemetery visit is needed and Council decided this should take place on Wednesday 6th June at 5 pm. The clerk will email all Councillors with this information and phone Cllr Friend.

CLERK

8452 GENERAL FINANCE

- a) It was **RESOLVED** to approve the 2011-2012 Accounts and for them to be signed by the Chairman and Clerk.
- b) It was **RESOLVED** to approve the 2011-2012 supporting account notes and for them to be signed by the Chairman and Clerk.
- c) It was **RESOLVED** to approve the 2011-2012 bank reconciliation to be submitted with the Annual Return 2012 and for it to be signed by the Chairman and Clerk.
- d) It was **RESOLVED** to complete and approve sections 1 and 2 of the Annual Return 2012, and

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for them to be signed by the Chairman and Clerk.

e) It was **RESOLVED** to approve the following receipts and payments (*circulated by the Clerk at the meeting*).

1. Receipts (£) since the last meeting:

Main A/C	01/04/12	5,296.09	WDBC
	12/04/12	90.41	WDBC

Cemetery A/C None

2. To approve the following payment made since the last meeting:

M. Betts April 2012 128.25 - s/o Clerk's salary Mth 1

3. To approve the following payments:

Main A/c:

<u>Payee</u>	<u>Payee Ref</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Council Ref</u>	<u>Reason</u>
M Betts	May 2012	128.25	-	s/o	Clerk's salary Mth 2
M Betts	May 2012	83.12	-	000397	Clerk's admin expenses (April 2012 to May 2012)
K Abrahams	May 2012	90.00	-	000394	Internal Audit
Community First	May 2012	190.35	9.06	000392	Insurance cover
VHPF	May 2012	500.00	-	000395	1/2 VHPF Support
Brentor Community Trust	May 2012	100.00	-	000396	BCT Grant
PWLB	June 2012	1600.46	-	DD	Loan repayment
Total		2692.18			

4. To sign a cheque for West Devon Citizens Advice Bureau of £50 approved at the meeting on 19th March 2012.

8453 CORRESPONDENCE

Members **NOTED** the list of correspondence (*circulated by the Clerk at the meeting*).

a) For action/decision

Armed Forces Day – Fly a Flag. Brentor does not have a flag pole.

Devon Oil Collective. See agenda item 8443.

DNPA – Affordable Housing in Brentor. Clerk to respond to correct statement made by DNPA that “the Council is supportive of affordable housing” and to reiterate that the response made to the development management document that any such housing should be in accordance with that document's policies.

b) For information only

8454 MINOR ITEMS

None

8455 ITEMS FOR THE NEXT AGENDA

Those carried forward

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8456 **DATE AND TIME OF NEXT MEETING** Monday 16th July 2012, 7.30pm, Brentor Village Hall

8457 **CLOSE** The meeting was formally closed at 8.45pm.