

# DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall  
on **MONDAY 19<sup>TH</sup> Nov 2012** at **7.30pm**

**Present:** Cllrs T Beavon (TB)(Chair), E Hill (LH)(Vice--Chair), C Friend (CF), J Drury (JD), J Burrows (JB),  
S Burrows (SB)

**In Attendance:** Cllr Terry Pearce, Mrs K Palfrey (Parish Clerk), 1 member of the public

**Public Question Time:**

No matters were raised.

**8501 APOLOGIES FOR ABSENCE** were received from A Frankland (AF).

**8502 DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST** None

**8503 APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 16<sup>TH</sup> SEPTEMBER 2012**

Cllr Beavon brought to Council's attention that it had been discussed and agreed to join with Peter Tavy in applying to the TAP fund for grit bins. Cllr Terry Pearce had agreed to bring forward at the next Southern Link meeting.

TP

It was **AGREED** that the Minutes of the meeting held on 16<sup>th</sup> September 2012 be adopted subject to the amendment above.

**8504 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA**

Members **NOTED** the action tracked circulated with the agenda.

Cllr Beavon had met with the group set up to progress the off road cycle route between Brentor and Tavistock. The plan is to map out ownership along the proposed route so that the landowners can be approached for their reactions.

Cllr Beavon reported that the only applicant for the 'Celebrate your Community' grant was the Brentor community Trust which Council had endorsed at the last meeting. Consequently there was no further action required.

Cllr Hill reported that there might be more to report on the Wheelwright's Stone after the next VH&PF committee meeting on 4<sup>th</sup> December.

LH

Cllr Pearce confirmed that the response from the Southern Link TAP meeting was that Public Liability Insurance would cover Councillor's personal liabilities under the Localism Bill.

Cllr Frankland had sent her apologies to the meeting and a commitment to emailing the emergency contact list for distribution.

AF

**8505 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER AGENCIES**

Cllr Hill reported on the Village Hall and Playing Field Committee. A concert had been arranged to cover the insurance excess on the window repair which was now fixed. There was a new Treasurer and it was noted that hall hire had not been paid for 2011 and 2012 as no invoices had been presented. A bill had now been received and it was **AGREED** that Council would be billed annually in arrears in the future.

# DRAFT

## 8506 PLANNING MATTERS

a) The following planning applications had been received:

		BPC Comment
DNPA 0538/12	Retrospective erection of summerhouse at Camelot, Brentor	Neutral
DNPA 0566/12	Proposed erection of timber agricultural store at Burn Cottage, Lydford	Support
DNPA 3/31/310/97/03	Proposed change of use of farm buildings to two dwellings and office suite and construction of new vehicle access at Holyeat Farm, South Brentor	Support
DNPA 0599/12	Proposed revised location and design of garage previously approved at Stoneleigh, South Brentor	Support

b) The following planning decisions had been received:

DNPA 0459/12	Demolish existing outbuilding and garage and replace with new, plus ancillary rooms, April Cottage, Brentor	Conditional Planning Permission
DNPA 0478/12	Replacement stock shed (440sqm), Burnville Farm, Brentor	Conditional Planning Permission
WDBC 02132/2011	Appeal against refusal of erection of replacement dwelling (existing bungalow to be demolished) and associated work including erection of detached garage Bryher, Brentor	Appeal Dismissed

c) Cllr Friend expressed his continued concern about the development at Wastor Farm. Cllr Pearce has a meeting with DNPA and will highlight this.

TP

## 8507 BRENTOR CEMETERY: ASSESSMENT AND RECOMMENDATIONS FOR FUTURE MANAGEMENT

A grant had been obtained from DNPA for £1000, WDBC £400 and DCC £400 in addition to the funds unused from this years budget. An ecological survey and report had been commissioned and carried out at a cost of £500 + VAT. Councillors discussed the report and recommendations and **AGREED** to move forward with obtaining quotes for future management of the cemetery. A concern was raised that the regime proposed in the report might prove too expensive. Cllr Beavon **AGREED** to obtain quotes and speak to neighbouring properties about the hedges. It was noted that one of the graves had a Cotoneaster that may need to be removed. It was also noted that the new Parish Lengthsman Paul known as Charlie Nankivell might be a potential candidate for cemetery maintenance.

TB

## 8508 SOUTHERN LINK TAP FUND

Cllrs Drury and Pearce are monitoring the Southern Link's TAP fund project proposal to reduce traffic speeds in West Devon villages.

JD

TP

A proposal had been received from Cllr Mike Benson for apply for TAP funding to obtain a good quality portable public address system to be shared between parish councils and local communities. After discussion it was **AGREED** that this was not a proposal the council wished to support. Clerk to relay council's view to Cllr Mike Benson.

CLERK

Cllr Drury had advised Councillors that the Parish Lengthsman scheme was now live and required two nominated named Councillors as points of contact for Brentor PC. It was **AGREED** that John Burrows and John Drury should be the nominated councillors. Cllr Drury proposed thanks to Bill Lane for his considerable endeavours be minuted.

JB

JD

**8509 DARTMOOR NATIONAL PARK FORUM**

A letter had been received from DNPA regarding the Dartmoor National Park Forum, providing information on the newly approved constitution and inviting nominations to the Forum. Each organisation is entitled to nominate one representative together with a named substitute who is invited to attend Forum meetings if the nominated representative is unavailable. The paragraph highlighting that the Forum is a key mechanism for partners, stakeholders and other interested parties to discuss issues of policy relating to Dartmoor National Park and for their views to inform the formal decision making processes within the Authority, was noted. It was **AGREED** that Cllr Beavon would be the nominated representative and Cllr Hill the named substitute. Unfortunately neither Councillors are able to attend the first meeting on 30<sup>th</sup> November 2012. It was **AGREED** the clerk would email the names of nominated representative and substitute together with their apologies for this meeting but that on receipt of the agenda they would send any comments.

**CLERK**

**8510 ANNUAL PARISH MEETING 2013**

It was noted that the minutes of 21<sup>st</sup> May 2012 had suggested that the next APM should be combined with a coffee morning on a Saturday to attract more attendance from parishioners. It was **AGREED** that the clerk would contact the chair of the VH&PF committee to seek agreement to this in principle with a proposed date of 6<sup>th</sup> April 2013.

**CLERK**

**8511 GENERAL FINANCE**

The Clerk provided two bank reconciliations and cashflows together with the latest bank statement dated 2<sup>nd</sup> November 2011. The Chair checked the bank statements and signed the bank reconciliations.

**a) Receipts and Payments**

Receipts (£) since the last meeting:

Main A/c:      Nov 2012    800.00    DNPA Grant

Cemetery A/c: NONE

It was **RESOLVED** to approve the following payments made since the last meeting:

K Palfrey      Oct 2012    171.00    s/o    Clerk's salary Mth 7

It was **RESOLVED** to approve the following payments:

Main A/c:

<u>Payee</u>	<u>Payee Ref</u>	<u>Gross £</u>	<u>VAT £</u>	<u>Council Ref</u>	<u>Reason</u>
VH&PF	Nov 2012	265.00	-	000408	Hall Hire
T Lambie	Nov 2012	31.00	5.17	000409	Computer support
B Wheeler	Nov 2012	600.00	100.00	000410	Cemetery Survey
K Palfrey	Nov 2012	84.95	-	000411	Sept & Oct Clerk's expenses
Poppy Appeal	Nov 2012	40.00		000412	Remembrance Wreath

## DRAFT

### b) Requests for Donations

The following requests for donations had been received:

#### Brentor Village Hall and Playing Field

Request for £1200.00 towards Insurance. It was noted Council had previously given £1000.00 . An email had been received from a parishioner highlighting potential grants that could be applied for by the VH&PF. This information has been passed on. Council expressed support in principle for a valued village amenity but concern at the increase from last year. Clerk to write to the chair of VHPF asking him to highlight the specific reason for the increase. Final decision at January 2013 meeting.

**CLERK**

#### Brentor Community Trust – Brentor News

No specific amount requested. It was noted they had previously received £100. Council supported this application with a suggested amount of £100. Final decision at January 2013 meeting.

#### Tavistock and District Local Partnership – Ring and Ride

No specific amount requested. This organization was considering adding Brentor to it's timetable following a couple of requests from Brentor parishioners. It had applied to Santander for a grant and was seeking additional support from Brentor Parish Council. Clerk to write and ascertain if Brentor would definitely be included before a final decision is made. If a grant is deemed appropriate it was suggested £50 would be a suitable amount.

**CLERK**

#### Mary Tavy & Brentor Community Primary School – PTFA

Request for £450.00 for Banner/Flag. Council felt it could not support a request for such a large sum. Clerk to write to Chair with decision.

**CLERK**

#### Citizens Advice Bureau

No specific amount requested, previously given £50.00. Council agreed to support this application. Suggested amount £50 with final decision at January 2013 meeting.

#### Mary Tavy Pre-School

Request for £65 for water channeling stands and plastic guttering or failing that £15 each for a small parachute or easy grip balls. Council expressed support for this application with a suggested amount of £50 with final decision at January 2013 meeting.

### c) Draft Budget/Precept

Councillors had received a draft budget/precept in the agenda packs prepared by the clerk (attached). Following the previous item on potential donations this was reduced by £200 to £1490. After further discussion on the amount of precept and percentage increase the Council **AGREED** an amended draft precept of £11,570.00 to be finally decided at the January 2013 meeting.

## 8512 CORRESPONDENCE

Members **NOTED** the list of correspondence (*circulated by the Clerk at the meeting*).

#### a) For action/decision

A letter from Professor Wendy Purcell Vice-Chancellor of Plymouth University with an invitation to apply for a 2012-2013 Vice-Chancellor's Community Research Award. Applications open until 30<sup>th</sup> November. Cllr Beavon proposed he approach the University to see if any work could be done on solutions to the Broadband problem.

**TB**

## DRAFT

b) For information/interest only

Information from West Devon Borough Council regarding two consultations on Shaping our Towns of Tomorrow. A Consultation on shopping and leisure provision in the Borough and Hatherleigh Community Plan a consultation on a community plan by the Hatherleigh Plan-It Group.

Letter from Devon County Council regarding public engagement events discussing reductions in public spending. Posters are displayed on the notice board outside the Village Hall.

Letter from WWD re Community Driven Housing projects.

Dartmoor Hill Farm Project Autumn 2012 Newsletter.

Latest Electoral Register published on 16<sup>th</sup> October 2012 from West Devon Borough Council.

### **8513 MINOR ITEMS**

Cllr Drury reported nothing new on the Snow Warden scheme. Grit bins rather than salt bags have been requested should refills of salt be required.

Cllr Drury reported that 3 parishioners had approached him separately to ask if there was any way to improve mobile phone reception in Brentor. It was agreed to add to the brief for Plymouth University. **TB**

**8514 ITEMS FOR THE NEXT AGENDA** Those carried forward

**8515 DATE AND TIME OF NEXT MEETING** Monday 21<sup>st</sup> January 2013, 7.30pm, Brentor Village Hall

**8516 CLOSE** The meeting was formally closed at 9.15pm.