

# DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall  
on **MONDAY 20th January 2014** at **7.30pm**

**Present:** Cllr T Beavon (Chair), Cllr L Hill (Vice Chair), Cllr J Drury (JD), Cllr J Adams (JA)  
**In Attendance:** Cllr K Ball (KB), Mrs K Palfrey (Parish Clerk), 6 Members of the Public

## **Public Question Time:**

Council was asked to clarify the current position regarding the Affordable Housing proposals. The Chair reported that a Call for Sites process had resulted in 9 potential sites being put forward by owners for consideration. Councillors had walked around these with Dartmoor National Park (DNPA), West Devon Borough Council and Affordable Housing Officers, followed by a meeting to discuss the merits of each site. There has been a delay in the report from DNPA, who are waiting for input from a newly appointed Highways Officer; a special meeting has been arranged for 24<sup>th</sup> February to consider the issue. Details of this meeting will be in the Brentor News and on the Brentor Village website giving more details. **TB**

Concern was expressed regarding poor Broadband access in Brentor. The Chair responded that although an expression of interest had been lodged to try to obtain funding from the Rural Community Broadband Fund; this had not been supported by Devon County Council so was unsuccessful. Cllr Kevin Ball will look into. **KB**  
It was suggested the Parish Council write to MP Geoffrey Cox on the issue. Cllr J Drury is already doing so. Cllr KB was asked for his assistance here also. Cllr JD will copy Cllr KB on further correspondence. **JD KB**

A parishioner expressed frustration at the ongoing situation with the Wheelwright's Stone and concern that the stone is vulnerable in its present position. The DNP Archaeologist will not microchip the stone until it is back in the original position. Police involvement was suggested. A parishioner with experience as a Museum Officer offered his assistance in negotiations. The Chair thanked him but explained Council unfortunately have no powers to enforce action and until definitive ownership of the ground can be established there is unlikely to be progress. Cllr KB offered to liaise with Devon Highways over responsibility for the verge. **KB**

The future of the Brentor Railway Sign was queried by a parishioner, bearing in mind the wishes of the donor family that it not be sold. This is presently on loan to WDBC, who had recently confirmed that it was still owned by Brentor Parish Council. Should WDBC move offices other arrangements will be made for safekeeping.

**8621** **APOLOGIES FOR ABSENCE** were received from Cllr J Burrows, Cllr S Burrows, Cllr A Frankland, Cllr T Pearce

**8622** **DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST** None

**8623** **APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 18<sup>th</sup> NOVEMBER 2013**  
It was **AGREED** that the Minutes of this meetings be adopted.

**8624** **MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA**  
Members **NOTED** the action tracked circulated with the agenda.

The Clerk had written to Cllr Ball to request funding for salt/grit bins, which had been denied due to the cost of maintenance. Cllr Drury explained the extent of the problem, illustrated with photographs which he intends to email to Cllr Sanders. **JD**  
Salt bags are damaged by animals on the moor or petty vandalism with resulting leakage into the water course. The Chair asked what extra costs are involved in maintaining salt bins rather than bags. Cllr Ball agreed to follow up. **KB**

## DRAFT

CLlr Beavon reported that the owners of Wringworthy Farm may be interested in becoming involved in the Brentor to Tavistock Cycle route.

CLlr Beavon reported that all grant funded work had now been completed at the Cemetery. An information panel and signs had been erected and the final grant payment had been received. CLlr Drury thanked CLlr Beavon for his efforts in obtaining funding.

CLlr Beavon reported on the last meeting of the Dartmoor National Park Forum with informative videos and presentations. However in future it was proposed to only attend meetings with direct relevance to Brentor.

CLlr Drury reported on the Southern Link meeting where TAP funding was agreed for;

1. TASS (Tavistock Area Support Services) a contribution towards a specialist vehicle.
2. West Devon Training Program.
3. A contribution for the Children and Young Peoples Support Network.

In addition WDBC Corporate Director Alan Robinson gave an update on the changes WDBC would be making, to include less reliance on office accommodation, renting out surplus office space, providing more online services and a 24% reduction in staffing. There was reassurance that there would be no cuts in front line services, a new IT system was being introduced and Richard Sheard would be retiring due to personal reasons.

### **8625 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER AGENCIES**

None to report

### **8626 PLANNING MATTERS**

a) The following planning decisions had been received:

DNPA 0556/13	Mr I Drainer, Coach House, Brentor, Tavistock, PL19 0LR. Grant of conditional planning permission replacement garage and porch.
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b) For Information only

**BPC Comment**

DNPA 0569/13	Mr & Mrs D Lovell, The Court, Brentor. Removal of polytunnel.	No comment
DNPA 0599/13	Mr Y Khan, Lakeview Cottage, Moorhaven. Correct notation of elevations and solar panels.	No comment

### **8627 AFFORDABLE HOUSING DNPA SUPPLEMENTARY PLANNING GUIDANCE DRAFT DOCUMENT**

This document reflects the changed financial circumstances and lack of grant to support such housing. DNP are looking to change the policy from solely affordable housing and proposing that a certain level of private housing be allowed to subsidise the affordable housing element. The issue is whether Council wishes to support or object to this change. The deadline for comments on the proposals is 28<sup>th</sup> February 2014. It was **AGREED** to postpone a response until after the Brentor Parish Council meeting of 24<sup>th</sup> February 2014. Clerk to write to DNPA Dan Janota.

**CLERK**

### **8628 ROAD ACCESSIBILITY DURING ADVERSE WEATHER, REQUEST FOR FINANCIAL SUPPORT FROM DEVON COUNTY COUNCIL**

Addressed previously under agenda item 8624.

## DRAFT

**8629**      **WEST DEVON VILLAGE HALL WI-FI BROADBAND**

A survey had been received from WDBC as part of a TAP funding application. The aim to install a telephone line together with Wi-Fi broadband in Village Halls. Costs to be covered by funding for installation and 12 months usage. The Village Hall Committee is in favour in principle and suggested a hot spot for Wi-Fi outside the Village Hall. It was **AGREED** the clerk would complete the survey to include this suggestion.

**CLERK**

**8630**      **GRANTS AND DONATIONS**

A letter had been received from the Brentor Trust to explain they would not be applying this year but should circumstances change it could not be ruled out in future.

Four requests for grants had been received.

Brentor Village Hall & Playing Field Committee had provided audited accounts and requested £1200. Council expressed support for the Village Hall but felt prudence was necessary in the current economic circumstances. It was **AGREED** to grant £1000.00

Citizens Advice had supplied audited accounts but not requested a specific amount. Information had been provided to show local residents had benefited from their service. It was **AGREED** to grant £50.00

Victim Support had not provided audited accounts, or specific information relating to the benefit for Brentor Parish. For these reasons it was **AGREED** no grant could be made.

Tavistock Area Support Services had not provided audited accounts or requested a specific amount. As Council had supported them in their TAP application it was **AGREED** no further grant could be made at this time.

Clerk to write to all applicants with Council decision.

**CLERK**

Previously Brentor Parish Council has shown its appreciation to Parishioner Ann Clarke for her efforts in cleaning the Bus Shelter throughout the year with a donation. The Auditor had highlighted that this could not continue without an invoice. The Clerk had sought advice from DALC who confirmed that an invoice was required. Council would like to continue to thank Mrs Clarke, it was **AGREED** the clerk will write to explain the situation and request an invoice.

**CLERK**

**8631**      **DRAFT BUDGET/PRECEPT**

A draft budget was presented with a proposed precept of £11,910.00. It was reiterated that prudence should be exercised and after discussion it was **AGREED** not to increase the precept. The Precept request was therefore **AGREED** at £11,570.00.

**8632**      **GENERAL FINANCE**

The Clerk had previously shown the Chair a bank reconciliation and cashflow sheet together with the latest bank statement dated 13<sup>th</sup> January 2014.

1. Receipts (£) since the last meeting:

Cemetery Grant	WDBC	24 12 2013	£400.00
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2. It was **RESOLVED** to approve the following payments made since the last meeting:

Clerk Salary	Nov 2013	£216.00	s/o	Clerk's Salary Mth 8
Clerk Salary	Dec 2013	£216.00	s/o	Clerk's Salary Mth 9
S MacRostie	Dec 2013	£150.00	000439	Cemetery Board
PWLB	Dec 2013	£1600.46	d/d	Hall Loan

## DRAFT

3. It was **RESOLVED** to Approve the following payments:

<u>Payee</u>	<u>Payee Ref</u>	<u>Gross £</u>	<u>Council Ref</u>	<u>Reason</u>
K Palfrey	Jan 2014	£53.40	000440	Nov & Dec Admin Expenses
Brentor VH&PF	Jan 2014	£70.00	000441	Hall Hire 2013
Brentor VH&PF	Jan 2014	£500.00	000442	2 <sup>nd</sup> Installment Donation
SLCC	Jan 2014	£76.00	000443	Annual Membership

4. It was **RESOLVED** to approve and sign the cashflow as at 13 01 2014.

5. It was **RESOLVED** to approve and sign the Bank Reconciliation as at 13 01 2014.

**8633**      **EXTRA PARISH COUNCIL MEETING FEBRUARY 24<sup>TH</sup> 2014 FOR CONSIDERATION OF DNPA REPORT ON OUTCOME OF CALL FOR SITES**

It was **AGREED** to convene an extra meeting for this purpose.

**8634**      **CORRESPONDENCE**

Members **NOTED** the list of correspondence (*circulated by the Clerk at the meeting*).

a) For action/decision

Letter from Local Government Boundary Commission re Electoral Review of West Devon. It was **AGREED** Clerk to write confirming links with Mary Tavy Ward such as the Primary School.

**CLERK**

Letter from Tavistock Newspapers requesting Agendas and minutes. It was **AGREED** Clerk to write to advise Tavistock Newspapers these are available on the website along with other newsworthy items.

**CLERK**

Request from West Devon Development and Training for response to proposed training program. It was **AGREED** Clerk to respond no training currently required.

**CLERK**

Letter from WDBC requesting nominations for Mayoral Awards. It was **AGREED** Clerk to contact WDBC to check whether this could be posted on the website.

**CLERK**

Email from Tavistock & District Youth Hub requesting information on local groups who may wish to become involved. This had already been circulated.

Response from Ken Abraham Internal Auditor regarding letter sent to him expressing dissatisfaction with the Internal Audit. Mary Tavy Parish Council is to dispense with Mr Abraham's services. It was **AGREED** Clerk to contact Clerk at Mary Tavy for discussion on their choice of new auditor and costs involved with a view to using the same auditor.

**CLERK**

b) For information only

Letter from WDBC re publication of notice regarding street naming and numbering.

Healthwatch Voices Magazine Issue 3 Winter 2013/2014.

**8635**      **MINOR ITEMS** None

**8636**      **DATE AND TIME OF NEXT MEETING** Monday 24<sup>th</sup> February 2014, 7.30pm, Brentor Village Hall

**8637**      **CLOSE** The meeting was formally closed at 9.15pm