

DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall
on **MONDAY 16th September 2013** at **7.30pm**

Present: Cllr T Beavon (Chair), Cllr L Hill (Vice Chair), Cllr J Drury (JD), Cllr A Frankland (AF),
Cllr J Burrows (JB), Cllr Sheila Burrows (SB), Cllr J Adams (JA)

In Attendance: Cllr T Pearce (TP), Mrs K Palfrey (Parish Clerk)

Public Question Time:

There were no questions from the public.

8588 **APOLOGIES FOR ABSENCE** none received

8589 **DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST** None

8590 **APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 15th July 2013**
It was **AGREED** that the Minutes of this meetings be adopted.

8591 **MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA**
Members **NOTED** the action tracked circulated with the agenda.

Council **AGREED** that as a response to DNPA Affordable Housing Supplementary Planning Document Consultation had been sent this item was completed.

Cllr Beavon gave an update on the Brentor to Tavistock Cycle Route. Devon County Council had not included the route in its funding bid due to tight timescales, as there was no agreement with landowners. In addition it is not part of Devon County Council's cycling priorities. Due to other commitments Cllr Beavon is no longer able to attend meetings of the group. Cllr Frankland agreed to represent the Parish Council in his place. Cllr Beavon will email the group with this decision. **TB**

Cllr Beavon reported no further developments with improved Broadband.

Cllr Drury reported that instead of writing to MP Geoffrey Cox he had phoned the constituency office and asked for an appointment at the next surgery. **JD**

Cllr Beavon reported that the cemetery information boards had been designed and should be erected in the near future. The maintenance program was ongoing.

Cllr Beavon reported the Dartmoor National Park Forum had not met since the last meeting.

Cllr Hill reported no further progress on Wheelwright's Stone. In view of the stalemate it was **AGREED** to invite Jane Marchant from DNPA to the next Parish Council meeting to try to move forward. **CLERK**

Cllr Drury reported nothing further on Southern Link TAP fund.

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8592 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER AGENCIES

Cllr Hill had attended the last meeting of the Village Hall and Playing Field Committee. There was an ongoing discussion regarding the relocation of the Playing Field Play Area, possibly to Pocket Park, although the question of its location might be dependent on the outcome of the affordable housing decision. It was **AGREED** to bring to the discussions on Affordable Housing the possibility of a request to any developer for help with relocating the play area.

8593 PLANNING MATTERS

a) The following planning applications had been received:

		BPC Comment
DNPA 0418/13	Proposed replacement of existing greenhouse and shed with a summerhouse/store and small greenhouse at The Court, West Blackdown, Brentor, PL19 0NB	Neutral View/ No objection

b) The following planning decisions had been received:

WDDBC 00517/2013	Certificate of lawfulness of existing use or development consent. Bryher, Brentor, PL19 0NQ
DNPA 0353/13	Grant of Conditional Planning Permission. Torfield, Lydford, Okehampton, EX20 4BW

8594 DARTMOOR NATIONAL PARK LOCAL DEVELOPMENT FRAMEWORK.

The Development Management and Delivery Development Plan Document was noted and is available online or in hard copy form from the Clerk.

8595 DEVON RURAL HOUSING PARTNERSHIP, A CALL FOR SITES

Since the last meeting there had been considerable correspondence with Devon Rural Housing Partnership and adverts had been placed around the Village, in the Brentor News and The Tavistock Times. A site meeting has been called in October to include Devon Rural Housing Partnership, DNPA, WDDBC and Brentor Parish Council.

8596 COUNCILLOR CYRIL FRIEND, CONTRIBUTION FOR BRENTOR NEWS

Cllr Drury had attended Cllr Friend's funeral and had prepared a piece for the Brentor News on behalf of the Parish Council.

JD

8597 ROAD ACCESSIBILITY DURING ADVERSE WEATHER

Cllr Drury had been approached by a parishioner whose husband needs access to hospital three times a week. She had assurances from the utility companies that services would remain unaffected during adverse weather but not from Devon County Council that the road would be gritted as there was not a priority order on it, despite being the school bus route. It was **AGREED** to write to Devon County Council for its comments with regard to keeping the road open

CLERK

8598 GENERAL FINANCE

The Clerk had previously shown the Chair a bank reconciliation and cashflow sheet together with the latest bank statement dated 5th September 2013..

1. Receipts (£) since the last meeting:

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August 2013	£45.50	Interment of Ashes fee
September 2013	£5620.50	WDBC Precept

2. It was **RESOLVED** to approve the following payments made since the last meeting:

Clerk	July 2013	£171.00	s/o	Clerk's salary mth 4
Clerk	August 2013	£216.00	s/o	Clerk's salary mth 5
A Phillips	Sept 2013	£294.00	000431	Cemetery maintenance

3. It was **RESOLVED** to Approve the following payments:

<u>Payee</u>	<u>Payee Ref</u>	<u>Gross £</u>	<u>Council Ref</u>	<u>Reason</u>
B Wheeler	Sept 2013	£500.00	000432	Cemetery
Grant Thornton	Sept 2013	£120.00	000433	External Audit
Clerk	Sept 2013	£61.36	000434	Clerk's expenses July & Aug 2013

4. It was **RESOLVED** to approve and sign the cashflow as at 05 09 2013
 5. It was **RESOLVED** to approve and sign the Bank Reconciliation as at 05 09 2013

8599

CORRESPONDENCE

Members **NOTED** the list of correspondence (*circulated by the Clerk at the meeting*).

a) For action/decision

WDBC – Council Tax Reduction Consultation 12 08 13 – 07 10 13
 Copy letter circulated. It was **AGREED** no further action necessary at present.

Local Government Boundary Commission – Electoral Review of West Devon
 Copies of letters to Brentor Parish Council and WDBC circulated. Noted and **AGREED** no further action at this time.

DALC AGM and Conference 12 10 2013. Copy invitation circulated.
 Annual Report available from Clerk.

WDBC – 2 letters regarding enforcement complaints. Copies of both letters circulated. It was noted there were no investigations. It was **AGREED** to write to Helen Smart at WDBC, with a copy to DNPA highlighting that although concerns have been raised in the past re Brentor Inn, this was currently not shown as being investigated.

CLERK

b) For information/interest only:

West Devon Homes AGM 19 09 2013 6.30pm Kilworthy Park WDBC Offices Tavistock. Councillors previously emailed information

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Grant Thornton – successful conclusion of audit. Notice of conclusion displayed. It was **AGREED** to write to the Internal Auditor expressing dissatisfaction with his input into the Annual return.

CLERK

WDBC – 2 amendments to the Electoral Register

TSB - Change of bank from Lloyds now completed

Healthwatch Devon Issue 1 – new independent consumer watchdog for health and social care services. 4 copies available from the Clerk.

South West Water – Water Future 2015-2020, the choices that will form the basis of the future business plan.

8600 **MINOR ITEMS**

Cllr Drury reported comments from a parishioner regarding shooting at Burnville Farm, the length, the noise level and the proximity to walkers. It was **AGREED** to write to Mr Cunningham at Burnville Farm to seek his agreement on reducing the impact of his shoots.

CLERK

Several Councillors commented on two increasing issues with the refuse and recycling collections. Firstly, after waste and recycling collections there is substantial detritus left behind either on the road or in the hedgerow. Secondly, for the households on the moor, it would be helpful to have a more exact collection time as the bins are easily accessed by moorland animals, despite householder's efforts to secure them. It was **AGREED** to write to WDBC for resolution.

CLERK

Cllr Pearce reminded the Council that it was usual for the Council to write to WDBC every couple of years establishing ownership of the Brentor Steam Engine Nameplate currently housed at Kilworthy Park but owned by BPC. It was **AGREED** to do so.

CLERK

Cllr S Burrows aired concerns over the item in the Brentor News about the clearance on Bowden Down and the subsequent destruction of a wildlife habitat. Cllr Drury **AGREED** to liaise with Mike Whitfield on behalf of the Parish Council.

JD

8601 **ITEMS FOR THE NEXT AGENDA**

It was **AGREED** that in future this agenda item would be removed.

8602 **DATE AND TIME OF NEXT MEETING**

Monday 18th November 2013, 7.30pm, Brentor Village Hall

8603 **CLOSE**

The meeting was formally closed at 8.40pm