

DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall
On **MONDAY 11th September 2017** at **7.30pm**

Present: Cllr S Burrows (Chair), Cllr T Pearce (Vice-Chair), Cllr J Burrows Cllr J Adams, Cllr B Lemon, Cllr L Bristow

In Attendance: Mrs C Oxenham (Parish Clerk), there were no members of the public present

8971 APOLOGIES FOR ABSENCE Everyone was in attendance, although Cllr B Lemon offered his apologies as he had to leave part way through the meeting (medical).

8972 DECLARATIONS OF INTEREST There were none to declare.

8973 PUBLIC QUESTION TIME (Mrs A Dyson re drainage at Mucky Duck)

Mrs Dyson did not attend. However, Cllrs are aware that there are drainage issues around that area. Cllr T Pearce proposed, as funds are available in the emergency lengthsman fund, that the lengthsman be asked to have a look at the situation. Cllr Pearce will contact him. Clerk to contact Cllr B Lane who organises the money to let him know the lengthsman has been instructed, and also to contact Mrs A Dyson to let her know.

TP/CLERK

8974 APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 17th JULY 2017

It was **AGREED** that the Minutes of this meeting be adopted.

8975 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracked circulated with the agenda.

Speed Limits – No further update. Cllr J Burrows to continue pursuing.

JB

Wheelwrights Stone –Cllrs had been shown a copy of the reply from Mr L Bray (DNPA). He confirmed as DNPA Archaeologist that he would like to see the stone returned to its original position where its historical value would be maximized. However, as the stone is ‘an undesignated heritage asset’, DNPA have no powers to compel its return to its original place. This can only be authorised by the owner Mr T Cunningham. The relocating of the stone is potentially very costly. Cllr T Pearce will contact Mr Cunningham and Clerk will contact Mr L Bray again to see if there are any grants or advice available to assist with its removal.

CLERK/TP

Sandbags –Clerk has written to Mr Carter of the Mucky Duck Association but no reply as yet. Clerk to chase up.

CLERK

Noticeboards – Clerk has still not heard if the grant applied for has been approved or not and will chase up.

CLERK

Station Road signs – Cllr S Burrows advised that the sign along from the playing field is in a poor state and needs some attention. Cllr Pearce will make some enquiries and also find out what is happening with the Station Road signs which have not yet been fitted.

TP

Airband/CDS update – Cllr B Lemon advised that although the installation on the church had now been completed, it is still to be integrated into the system. A public meeting has been organised for Monday 18th September with Airband and CDS. BT has also been invited to attend.

ALL

Cemetery Wall – There was no response to a request in the Brentor News for help or quotes to repair the cemetery wall. Clerk will contact Mr Burns (who has already provided a quote) for a breakdown and will also contact Mrs C Butcher (WDBC) for advice about any Community Funds which may be available.

CLERK

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Clerk has also received an enquiry from a Mr Cowling concerning his grandparents' grave. The lettering has worn away and he is keen to renew this with names and dates. It was unanimously **AGREED** that there should be no charge for this and that any maintenance to enhance graves within the site was a positive thing.

Cllr J Burrows to ask for the cemetery hedge to be cut when other hedges in the village are attended to. **JB**

Annual Audit – The accounts have now been approved by Grant Thornton.

New residents pack – Cllr Bristow is continuing to work on the production of this with help from Mr J Wheeler. **LB**

Local Plan Review – Responses to the Local Plan Review are required by 15th September. Clerk will re-send the information for all Cllrs to respond to Clerk by Thursday. Clerk will collate responses and send a reply to DNPA. **ALL/CLERK**

Historic England – The Brentor War Memorial is now being included on the List of Buildings of Special Architectural or Historic Interest. The memorial is now listed at Grade II

CHICKS Alarm – Mr R Baker from CHICKS apologised for the disruption caused to neighbours in the parish. He confirmed that it was a legal requirement for the alarms to be tested weekly, usually on a Monday evening but more recently they have been carried out on Monday mornings which could explain why some parishioners feel they are ringing more frequently.

Request for TAP Funding – Clerk confirmed that a further sum of £1000 has been requested on behalf of Brentor Parish Council for Lengthsman services. Cllr B Lane will submit this request in September.

Affordable Housing Survey – It was agreed that the original survey was too detailed and the purpose of the new one should be focussed more on the real need rather than a want. Cllr B Lemon agreed to do a first draft and hopes to have completed it within a month. **BL**

8976 **REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS** – Cllr Bristow was unable to attend the last VH&PF Committee meeting. Clerk has now been informed that Mr R Walker who carried out the original defibrillator training is available to run another session. Clerk will pass the details on to the VH&PF Committee who had requested it. **CLERK**

Cllr T Pearce is due to attend the Southern Links meeting later this month. The next National Park Forum meeting is not until late November.

8977 **PLANNING MATTERS**

a) To consider planning applications received for information only:

DNPA 0294/17	Installation of 6 photovoltaic panels to south side of church roof at Church of St Michael de Rupe	Conditional Planning Permission granted
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8978 **GENERAL FINANCE**

a) The Clerk had previously shown the Chair a bank reconciliation and cash flow sheet together with the latest bank statement dated 29th August 2017.

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1. Receipts (£) since the last meeting.

04/08/17	£97	CQ	Cemetery fee
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2. It was **RESOLVED** to approve the following payments made since the last meeting:

28/07/17	£20	S/O	Clerks admin expenses
28/07/17	£272.80	S/O	Clerks Salary
28/08/17	£20.00	S/O	Clerks admin expenses
28/08/17	£272.80	S/O	Clerks salary

3. It was **RESOLVED** to Approve the following payments:

11/09/17	£807.60	CQ	A Phillips (cemetery – 2 invoices)
11/09/17	£16.20	CQ	Clerks expenses
11/09/17	£600.00	CQ	VH&PF Committee (2 nd half of donation)
11/09/17	£120	CQ	Grant Thornton (audit fee)

4. It was **RESOLVED** to approve and sign the cash flow as at 29/08/17

5. It was **RESOLVED** to approve and sign the Bank Reconciliation as at 29/08/17

8979 Brentor and Moor Compassionate Neighbours Scheme (BMCN)

The BMCN is a non-denominational sub group of the Brentor Parochial Church Council. The aim of the group is to support individuals who may be suffering from a long term condition, living with a life limiting illness and/or are approaching the end of their life. This group has approached the Parish Council to ask if any funds could be made available in support of this work. Clerk to request that someone from the group attends the next PC meeting to provide further information.

CLERK

8980 WDBC Consultation re One Council

Cllr Pearce explained that all councils are losing their revenue support grants with effect from the end of March. He outlined the key facts of the proposed 'One Council'. Clerk will resend the information to Cllrs and collate responses to be sent to WDBC before the closing date 8th October.

CLERK

8981 CORRESPONDENCE

Members **NOTED** the correspondence (*previously circulated by the Clerk*).

- a) For action/decision:

Devon Communities Together – Information received regarding Parish Plans. It was agreed that although the scheme could be useful in some cases, the amount of work required to take full advantage would not be possible at present.

Mrs Ash re phone box and other – Mrs Ash has asked that the owners of Wortha Cottage be asked to take more care with their bins and rubbish which is on occasion becoming an eyesore. Cllr Pearce will ask highways to contact the owners. She also asked if the phone box could be repainted. Clerk to contact BT.

TP/CLERK

- b) For information only:

Devon County Council – information regarding a change to the bus route

Mr Williams re Brentor sign viewing – Cllr Pearce advised that as the sign is now in safe storage, a weeks' notice would be required, there would more than likely be a fee to pay, and a Parish Councillor would also have to be in attendance. Cllr Pearce will pass

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the contact details to the Clerk.

South West Water Bill – Laurel Cottage – Clerk confirmed that this bill had now been cancelled. Cllr L Bristow thought the cottage was owned by the Parish Church Committee which could explain the confusion.

MACK PLAN (Milton Abbot, Chillaton and Kelly Neighbourhood Planning Team) – letter outlining the likely scope of MACKPlan.

Oil Club.co.uk – letter advising that members in the parish have formed a local heating oil club using this companies services and providing further information for any one else who might want to join.

8982 AOB

Brentor Inn – Clerk has received an email from a resident asking if the Parish Council can organise a meeting to discuss resurrecting it to a working pub. Clerk to respond that although the planning authority are working on a resolution to improve the site, the Brentor Inn is privately owned and the Parish Council have no authority to "reclaim" the property or force a business to trade. **CLERK**

Dates – It was **AGREED** that dates for meetings next year be set in line with this year. Clerk to arrange. **CLERK**

Remembrance Day – It was **AGREED** that the Clerk would again organise a poppy wreath. **CLERK**

Hedge Cutting – It has been brought to the Parish Councils attention that the hedge behind the bus shelter is in need of cutting. Clerk to contact Mrs A Rehaag (WDBC) to see if she knows who owns the field. **CLERK**

Darke Lane – Cllr L Bristow stated that although the drainage in Darke Lane had slightly improved with the addition of some ditches, it continues to be a big problem. Cllr T Pearce will speak to DNPA. **TP**

8983 **DATE AND TIME OF NEXT MEETING** Monday 13th November at 7.30pm, Brentor Village Hall

8984 **CLOSE** The meeting was formally closed at 9.15pm.