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**Subject:** FW: COUNTY DURHAM & THE QUEEN'S 90TH BIRTHDAY BEACONS - 21st APRIL 2016

**From:** Kathy Hoare (khoare@westdevon.gov.uk)

**To:** ParishClerks@westdevon.gov.uk;

**Date:** Monday, 4 January 2016, 14:26

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RE: THE QUEEN'S 90TH BIRTHDAY BEACONS - 21ST APRIL 2016.

I have pleasure in attaching the official Guide To Taking Part in the above event. If for any reason you are unable to open the attachment, it will be up on the following website from 4th January 2016 - [www.brunopeek.co.uk](http://www.brunopeek.co.uk) so can be downloaded from there.

Please also pass this email and attachment to your Chief Executive, and the office/s of your Leader, Chairman and Mayor too. He/she/they should receive a copy in early January next year from the Local Government Association, but wanted to give you a 'heads up first' as you are already involved in 'Fly a Flag for the Commonwealth'. The closing date for Registration is 18 April 2016.

From page 2, paragraph two, in my Introduction, to date, over 255 public Beacons are confirmed even before the Guide was produced. (There are a number not listed as they are private events on Country Estates and Farms, so are not open to the public, but will be included in the final list sent to The Queen after the event).

You will also see from paragraph three, page 2, Her Majesty The Queen has graciously agreed to light the 'first Beacon' that evening.

If already involved, please be kind enough to NOT re-register your event unless you have a change of contact etc. We will already have all your/their relevant contact details, but will be back to you/them or the Coordinator appointed to organise the Beacon next year, with the outline Press Release for your Councils use on the 15th April 2016. (However, please plan around lighting your Beacon early evening on the 21st April 2016 - exact lighting time will be sent during early part of March).

However, please be kind enough to consider undertaking the following as soon as possible to allow plenty of time to plan.