

# DRAFT

Minutes of a Meeting of the **BRENTOR PARISH COUNCIL** held in Brentor Village Hall  
On **MONDAY 22<sup>nd</sup> January 2018** at **7.30pm**

**Present:** Cllr S Burrows (Chair), Cllr J Burrows, Cllr J Adams, Cllr B Lemon, Cllr L Bristow

**In Attendance:** Mrs C Oxenham (Parish Clerk), 2 members of the public present

**9005** **APOLOGIES FOR ABSENCE** Cllrs T Pearce had sent his apologies

**9006** **DECLARATIONS OF INTEREST** There were none to declare.

**9007** **APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 13<sup>th</sup> & 27<sup>th</sup> November 2017**

It was AGREED that the Minutes of these meetings be adopted.

**9008** **PUBLIC QUESTION TIME**

A member of the public stated his continued disappointment and frustrations at the apparent continued lack of communication between WDBC and DNPA regarding previous and current planning requests in relation to the Brentor Inn. Cllr B Lemon acknowledged that there has been problems in the past but understands that WDBC and DNPA have now started working together.

**9009** **REQUESTS FOR GRANTS**

There were a number of requests for grants. Cllrs had previously been sent copies of all applications. It was unanimously AGREED by all Cllrs to award grants as follows:-

Brentor and Moor Compassionate Neighbours Scheme (BMCN) £250

Tavistock & District Local Transport Partnership £100

VH & PF Committee £1250

Beating the Bounds £150

CAB £100

Brentor Commons £150

Brentor Community Trust £500

In addition to this, it was AGREED that the Parish Council would fund the cost of maintaining the dog waste bin for a further year. All grants will be paid in April following receipt of the precept, with the exception of the Village Hall which would be paid in 2 instalments (in April and September). Clerk will write to each organisation.

**9010** **MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA**

Members **NOTED** the action tracked circulated with the agenda.

Speed Limits – Cllr J Burrows is continuing to pursue this matter with little success. The phone number he previously had is no longer in use. Clerk to try and find an alternative contact and Cllr J Burrows to continue with enquiries.

Wheelwrights Stone – Clerk has now printed off the Project Enquiry form used for applying for funding from the National Lottery. However the problem remains that unless the owner of the Wheelwrights Stone can be established, it is unlikely that any application would be considered. The history of ownership was again discussed and further research is underway.

Sandbags/bins – Mucky Duck residents are unable to accommodate any sand. Cllr J Burrows will make final enquiries with someone else who may be able to help. Cllr B Lemon advised that the notice at the bus stop bin asking people not to deposit their holiday rubbish and dog waste has been effective so far.

Noticeboards – Clerk confirmed that the order is being processed and the signs should be ready towards the end of the month

Station Road signs – No update as Cllr T Pearce not in attendance.

CLERK

JB

CLERK

JB

CLERK

TP

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Airband/CDS update – Cllr B Lemon reported that although the pole in the Brentor Inn car park keeps falling over (it should be replaced by a permanent one later this week), service has so far been good.

Cemetery Wall –No update as Cllr T Pearce not in attendance. TP

New residents pack – Cllr L Bristow stated that lots of thought had gone into what could be produced but without a budget there could be no further progress. It was AGREED that for the small number of new arrivals in the village, there probably wasn't any justification in spending money. It was suggested that perhaps Cllrs could be more proactive and could visit any new people to introduce themselves and give important information in the village.

Affordable Housing Survey – The survey has been examined by the Housing Officer and has been returned with some subtle but significant amendments. It was AGREED that this matter would be looked into in more detail at the next Parish Council meeting. ALL

Brentor Sign – To remain as an agenda item and to be reviewed again next year when it is established about the future of WDBC offices. ALL

Hedge cutting by bus shelter – Mr J Drury has managed to find an address for the person believed to be the owner of the field. Clerk to write and ask for the hedge to be cut. CLERK

Darke Lane drainage – No update as Cllr T Pearce not present. TP

Toilets in Church Car Park – No update as Cllr T Pearce not present. TP

Village Map – Clerk has now joined the Ordnance Survey PSMA on-line service and will see what is available. CLERK

Flower Pots – No update as Cllr T Pearce not present. TP

**9011 REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS**

VH&PF Committee – Cllr L Bristow had been unable to attend the last meeting although the minutes had been forwarded to her. Various matters had been discussed including the donation by Waitrose of £190 towards the Playing Field, the new reflectors which had been fitted outside the village hall and the suggestion of a key safe for registered key holders to have access to. The next meeting is on 08/02/18.

**9012 PLANNING MATTERS**

a) To consider planning applications received

DNPA 0598/17	Erection of single storey front extension and associated works at Cross Trees, South Brentor	No objection/neutral view
DNPA 18/0004	Proposed Tree Works – Reduce Maple and Fir Trees by 50%, Reduce Walnut Tree by 25%, Fell Willow Trees, Mole End Cottage, Brentor	No objection/neutral view
DNPA 0021/18	Proposed installation of mobile telecommunications and ancillary equipment involving the erection of 6m high telegraph pole with 2 consumer antennae and 2 backhaul radio antennae and associated radio housing – retrospective at Bearwood Farm, Brentor	No objections – although queries - Why retrospective and is this still necessary now there is a site at the Brentor Inn?

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b) To consider planning applications received for information only:

WDBC 3842/17/ FUL	Extension to existing building for new store for commercial apiary (resubmission of 1687/17/FUL) West Liddaton Farm, Liddaton, Coryton	Conditional approval
WDBC 3396/17/ TPO	Proposed Tree Works Rowden House, Road from Rowden Farm Cross to Cloberry House, Brentor	Consent refused – Agreed lesser works
DNPA 0532/17	Brentor Inn, Brentor	Details of surfacing material added to plan
DNPA 0532/17	Resurfacing of car park and extension to stable block, Brentor Inn	Conditional Planning permission granted
DNPA 0552/17	Installation of mobile telecommunications and ancillary equipment involving the erection of 12m high telegraph pole with 4 consumer antennae and 3 backhaul radio antennae and associated radio housing and trenching, in south west corner of field opposite Brentor Inn, Brentor	Conditional Planning permission granted
DNPA 0570/17	Station House, Brentor	Additional S/E elevation showing proposed building against existing dwelling
DNPA 0598/17	Erection of single storey side extension and associated works, Cross Trees, South Brentor	Conditional Planning permission granted

### 9013 GENERAL FINANCE

a) The Clerk had previously shown the Chair a bank reconciliation and cash flow sheet together with the latest bank statement dated 28<sup>th</sup> December 2017.

1. It was **RESOLVED** to approve the following payments made since the last meeting:

28/11/17	£20	S/O	Clerks admin expenses
28/11/17	£272.80	S/O	Clerks Salary
11/12/17	£1600.46	BACS	PWLB
28/12/17	£20.00	S/O	Clerks admin expenses
28/12/17	£272.80	S/O	Clerks salary

2. It was **RESOLVED** to Approve the following payments:

22/01/18	£84	CQ	SLCC Membership
22/01/18	£90	CQ	VH&PF Hall hire
22/01/18	£180	CQ	J Jeffery (Lengthsman services)
22/01/18	£27	CQ	Clerks expenses

3. It was **RESOLVED** to approve and sign the cash flow as at 28/12/17

4. It was **RESOLVED** to approve and sign the Bank Reconciliation as at 28/12/17

### 9014 2018-2019 BUDGET

A copy of the budget for this year along with projected figures for next year had already been provided to each Cllr. Having taken into account expected income and expenditure, it was AGREED that the Clerk should apply for a precept of £13,900 (Made up of a precept requirement of £13,722 and Council Tax Support Grant of £178). Clerk will submit the

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necessary paperwork.

**9015** **INCREASING THE NUMBER OF COUNCILLORS**

A vacancy still exists on the Parish Council. It was AGREED that the Clerk would put another advert in the Brentor News. **CLERK**

**9016** **VILLAGE BEACON**

To remain in the agenda for discussion at the next meeting **TP**

**9017** **RUBBISH COLLECTION**

Complaints have been made about the general rubbish collection with some collections being missed and a trail of rubbish being regularly left when the recycling lorry has been. Clerk will write to WDBC. **CLERK**

**9018** **CORRESPONDENCE**

Members **NOTED** the correspondence (*previously circulated by the Clerk*).

For information only:

NHS Defibrillator Accreditation Scheme certificate

Western Power Distribution Affordable Warmth

**9019** **AOB**

Annual Parish Meeting – After discussion, it was AGREED that this would take place in advance of the regular Parish Council Meeting on 14<sup>th</sup> May. Clerk will contact the VH to see if the kettlebells class would mind starting slightly earlier so the meeting could begin at 7pm **CLERK**

Cllr B Lemon was concerned about the noise coming from the village hall on Sundays. Mrs H de Carles will mention it when the hall is booked next.

Phone Box – Clerk reported that photos had been sent to BT to show them the poor condition that the red phone box is in. BT have confirmed that it will be added to their rota for maintenance this year.

**9020** **DATE AND TIME OF NEXT MEETING** Monday 5<sup>th</sup> March 2018 at 7.30pm, Brentor Village Hall

**9021** **CLOSE** The meeting was formally closed at 9.pm.