

DRAFT

Minutes of a Meeting of **BRENTOR PARISH COUNCIL** held in Brentor Village Hall
On **MONDAY 15th July 2019** at **7.30pm**

Present: Cllr T Pearce (Chair), Cllr D Percival (Vice-Chair), Cllr L Bristow, Cllr D Williams

Apologies: Cllr B Dawson

In Attendance: Mrs C Oxenham (Parish Clerk)

PUBLIC QUESTION TIME

There were no members of the public present.

92-2019 APOLOGIES FOR ABSENCE

Apologies had been received from Cllr B Dawson (holiday)

93-2019 DECLARATIONS OF INTEREST

Cllr T. Pearce declared a personal interest in item 4 – Matters Arising - Church Car Park Toilets and also Housing due to his position as West Devon Borough Council Ward Member. Cllr D. Percival also declared an interest in item 4 - Housing, as stated previously.

94-2019 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 17TH June 2019

It was AGREED that the minutes of this meeting be adopted.

95-2019 MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA

Members **NOTED** the action tracker circulated with the agenda.

a) Church Car Park Toilets – Enquiries re possible exemption from Business Rates continues to be made by both the Parish Council and Church. Cllr D Williams is still waiting for a response from Mr G Cox MP. Mrs H Harris has been informed by the church's Diocesan Registrar and legal adviser that rate relief may be available if the church accept responsibility for the car park, however she also suggested that a combined legal entity with the Parish Council would be the best way forward to limit the liability to the church in the event of any accident or claim. Cllr T Pearce expressed concerns about a joint legal agreement and will discuss with WDBC Legal department when he attends a meeting tomorrow about other matters. It was AGREED that Mrs H Harris and Mr D Harris be invited to attend the meeting at WDBC offices on 30th July when hopefully further clarification will be provided.

**CLERK/
ALL**

b) Wheelwrights Stone – No further progress.

ALL

c) Cemetery restoration and maintenance – Cllr D Percival has now replaced the bench on the road with a new one, installed one in the cemetery and re attached both plaques taken from the originals. The existing bench in the cemetery is weathered beyond repair. Cllr Percival was thanked for his work. Cllr T Pearce had received a phone call from a relative of the Northey family who claimed to have originally donated the bench. However, this conflicts with the plaque which refers to the Gerry family. Cllr D Percival had noticed that the tap wasn't working. Clerk to contact the Methodist Church circuit and SW Water to make enquiries about who should be supplying the water.

CLERK

d) Brentor Engine Nameplate – Cllr T Pearce is still waiting to hear from Mr K Vyvyan of Plym Valley Railway.

TP

e) War Memorial Repair – Pascoe's have now repaired and reinstated the plaque. They have provided a quote of £500 plus VAT for cleaning the Memorial. Cllr L Bristow proposed that this quote be accepted, seconded by Cllr D Percival and AGREED by all. Clerk to check with DNPA to confirm that no other permissions are required due to its Grade 2 listed status. Clerk to also put notice in Brentor News advising that this job is being undertaken.

CLERK

DRAFT

f) Heathermead – No further details available regarding this issue, or the property on Burn Lane (believed to be known as the Artist Studio).

g) Housing survey – The planning application is due to be submitted to DNPA shortly, with a decision expected in late September. Cllr T Pearce has confirmed with the architects that no commitment has been made by anybody with regards to any potential park or pond area, as queried in a previous Parish Council meeting by a member of the public. Cllr B Dawson raised concerns that some of the properties appear to be constructed on pillars. On closer inspection of the plans it is only the porches which are supported on pillar type structures. It was AGREED that the clerk should draft an item for the Brentor News and website explaining the result of the survey and what happens next.

CLERK

h) Review of Code of Conduct/Standing Orders/Financial Regulations – Some aspects of these have changed significantly since they were last reviewed. Clerk to get current models from DALC so a full review can be undertaken.

CLERK

96-2019 **APPOINTMENT OF REPRESENTATIVE TO BRENTOR COMMONS ASSOCIATION**

ALL

Deferred to next meeting.

97-2019 **REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS**

VH& PF– No Meeting

Dartmoor National Park Forum – Climate change concerns were discussed and an interesting short film ‘Moor than meets the Eye – Living and Dying on Medieval Dartmoor’ was shown https://www.youtube.com/results?search_query=moor+than+meets+the+eye.

CLERK

Cllr D Williams will attend future Southern Links meetings as a Brentor Parish Council representative, alongside Cllr T Pearce who already attends as WDBC Ward Member.

98-2019 **PLANNING MATTERS**

There were none.

99-2019 **GENERAL FINANCE**

a) The Clerk had previously shown the Chair the Bank reconciliations and cash flow sheets, together with Bank Statements dated 1st July 2019.

b) Receipts:- none

c) It was **RESOLVED** to approve the following payments made since the last meeting:

28/06/19	£377.65	S/O	Clerks Salary
28/06/19	£20.00	S/O	Clerks admin expenses

d) It was **RESOLVED** to approve the following payments:

15/07/19	£10.80	CQ	Clerks expenses
15/07/19	£450	CQ	Cemetery (May cut)
15/07/19	£420	CQ	Pascoe & Sons (War Memorial repair)
15/07/19	£15.48	CQ	D Percival (refund for cement)

e) Clerk reported that she has been into the TSB Bank to make enquiries about opening a second account (for Cemetery business). However, the Bank has advised that they are no longer opening any new accounts of this type. Clerk will visit Barclays and HSBC, both of which have branches in Tavistock.

CLERK

DRAFT

f) It was AGREED that it would be sensible to contact the lengthsman to have a preliminary check around known problem areas following the recent bad storms

100-2019 CORRESPONDENCE

For information only:-

Devon & Somerset Fire and Rescue – Letter outlining proposed changes to Service Delivery. After discussion, It was AGREED that attendance at a Parish Council Meeting was not required. Drop in information sessions are being held by the Fire & Rescue Service, throughout July and August, including Tavistock (in the Library on 12th August). Clerk will forward the information to the Brentor News.

101-2019 MINOR ITEMS

a) Cllr D Williams had spotted an article in the DALC website asking for local areas to put forward suggestions for suitable landing sites for the Air Ambulance. Cllr D Percival will contact them direct and propose his field for consideration.

b) Cllr L Bristow had concerns about a news release issued by WDBC entitled 'Leading us into the future' which seemed to imply another proposed merger of WDBC and South Hams. Cllr T Pearce explained that this was not the case. Many of the senior management job roles overlap the 2 Councils and the proposal is to tighten up those dual roles which could be potentially carried out by fewer staff. However, there are concerns that some of the roles for consideration could be too large for one person to manage successfully. Talks are continuing.

102-2019 DATE AND TIME OF NEXT MEETING Monday 16th September 2019 at 7.30pm, Brentor Village Hall

103-2019 CLOSE The meeting was formally closed at 9.05pm.